

**UNITY CHURCH OF ALBANY**  
**Minutes of the Board of Trustees' Meeting**  
**January 20, 2022**

**Participating in Board Meeting** (via Zoom call, 5:00 PM EST): Peggy Kaufman, president; Carol Morris, vice president; Karin Reinhold, treasurer; Patricia Wood, secretary; Dottie Frament, trustee; Heather Diddel, trustee; Dave Ferrill, alternate trustee; Rev. Roger Mock, assistant minister. Unable to attend: Rev. Brigid Beckman, senior minister

- **Call to Order:** The meeting was called to order at 5:15 pm.
- **Updates:** Roger announced that a video camera would be installed on a shelf above the Kings Avenue entrance.
- **Adjournment:** The meeting adjourned into Executive Session at 5:20 pm.
- **Return to Order:** At the conclusion of the Executive Session, the regular Board meeting resumed at 5:45 pm.
- **Treasurer's Report:** Karin reported on the church finances. For year-ending 2021, a total of \$184,538 in income/donations was collected. Expenses were \$182,044. There was a surplus of \$2494. Karin noted that for most months in 2021, expenses averaged \$19,500 and income \$16,500. She advised that for 2022, the Board and staff would be well advised to pro-actively address the potential deficits, which frequently totaled \$3,000 monthly. To provide more opportunities for congregant engagement and support, it was recommended that Unity Membership classes take place two times per year; the Prosperity class two times per year; more book study groups and meditation sessions should be coordinated. It was also suggested that the online payment platform Venmo be added to the church's donation channels.

Karin also reported that the Board would need to approve manse allowances for Reverend Brigid and Reverend Roger. She proposed an allowance for Brigid of 65% and for Roger 47.4%. Motion/seconded/approved.

- **Buildings and Grounds:** Carol reported that the mulberry tree in the garden area would be removed by January 31<sup>st</sup>. She advised that there were other building and maintenance projects that needed addressing in the near future: the front steps risers are rotting, and the rails need

replacement; the cement fascia under the ramp needs repair; bricks need re-pointing; some windowsills are rotting and need replacement.

- **Updates:** Planning needs to take place regarding Brigid's formal installation as senior minister. It was suggested that the ceremony take place during the warmer weather, and preferably outdoors. The church's recently updated Covid 19 safety policies need to be posted on the church website. The church committees need to be reactivated in early 2022.
- **Adjournment:** The meeting adjourned at 7 pm.

Respectfully submitted by Patricia Wood