

UNITY CHURCH OF ALBANY
Minutes of the Board of Trustees' Meeting
December 10, 2020

Participating in Board Meeting (via Zoom call, 5:00 PM EST): Heather Diddel, president; Dottie Frament, vice president; Karin Reinhold, treasurer; Patricia Wood, secretary; Peggy Kaufmann, trustee; Dave Ferrill, trustee; Carol Morris, alternate trustee; Rev. Steve Colladay, interim senior minister

1. **Call to Order:** The meeting was called to order at 5:14 pm.
2. **Proposed Agenda:** The agenda was amended to include a report from the Nominating Committee. With proposed amendment, the agenda was approved.
3. **Minutes from November 19th:** Approved.
4. **President's Report:** Heather noted that the draft Values, Mission and Vision updates were being finalized. Any final suggestions should be sent to Carol. The proposed updates to the Statement of Oneness will be shared with the congregation at the January Town Hall meeting.
5. **Transition Timeline:** Reverend Steve has agreed to remain as fulltime transitional minister for Unity in Albany until January 17th. He will be available for consultation for an additional two months or as needed. There will be a Town Hall meeting on January 10th. Roger will find guest speakers for the coming months. Peggy will lend assistance to Nina for office operations.
6. **Search and Find Team:** Peggy and Dave reported that the Senior Minister Search informational packet for Unity Worldwide was nearly completed. Once finalized, the Senior Minister position could be promoted across Unity Worldwide channels.
7. **Ministry Reports:**
 - a. **Finance:** Karin reported that the December "Giving Tuesday" fundraising day performed better than the prior year. She noted that November was the third month where there was an income shortfall compared to revenues, resulting in a deficit. The next Board meeting, scheduled for December 17th, would focus on a more detailed finance report. The Finance Committee was working on a finance policy and practices manual and would include a proposed policy on the use of church financial reserves.
8. **Adjourn:** The meeting was adjourned at 7 pm.

Respectfully submitted by Patricia Wood, secretary, Board of Trustees